



Require a Fleet & Sales Support Executive

We're a great business with great people – be part of it!

A vacancy exists for the position of Fleet & Sales Support Executive within United Rental Group Limited, situated at our Chesterfield Head Office.

About us

United Rental Group (URG) is currently in its 34th year in Business! URG owns and manages United Rental System, which is a Licensee network of more than 600 independent vehicle hire companies, operating from over 750 rental locations throughout the UK. We are a vibrant and busy business that employs energetic, happy, and motivated people. You will be working alongside some great colleagues who love what they do. We are proud of our culture which thrives on successful collaboration, our colleagues work together with shared values and goals which in turn ensures they perform better and work harmoniously.

About the role



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Are you up for an exciting challenge within a successful Fleet and Sales Support Department which is the heart of our business! You will be working within a team of 7 and will be responsible for making key Fleet decisions within a busy and fast paced environment. This role is varied, and you will be involved in all aspects of the department, from securing specific vehicles with dealers & manufacturers to preparing quotes for our field team and internal Fleet Sales. All of this will be achieved by maintaining a high standard of communication with customers as well as colleagues.



About you / skills required

- Are you dynamic?
- Are you outgoing?
- Are you ambitious?
- Are you disciplined, confident, self-motivated, and able to prioritise your workload effectively?
- Are you mathematically minded & proficient in MS Office applications, Outlook, Word, and Excel?
- Do you have a positive attitude?
- Do you possess strong interpersonal skills?
- Do you have excellent verbal and written communication skills?
- Do you have the ability to learn quickly and succeed in pressurised conditions?
- Do you want to work for Britain's best local operators in Britain's biggest vehicle rental network?

What we offer in return

- Highly competitive salary
- Private Medical Insurance with AXA PPP & Dental Cover with BUPA
- Flexibility to work from home 2 days a month (following a successful probation period)
- Company Car following 12 months service (restriction on age applies)
- We Invest time in people
- We invest time in your development
- We work hard & we play hard.....our business recognises the importance of our colleagues spending time together away from the office. We have numerous events / celebrations throughout the year where we get together and celebrate being part of a highly successful & lucrative business!

This role involves working a 40-hour week, Monday to Friday, usually between the hours of 8.00am and 17.30pm with one hour for lunch. Flexibility on this may be required periodically.

Please send a written expression of interest to Kerry Apps along with your CV and salary expectations to Kerry.Apps@URG.co.uk

Closing Date: Applications to be received by Friday 31st May